

STANDARD OPERATING GUIDELINE - 3.1.3

TOPIC - DISTRICT SPONSORSHIP FOR OUTSIDE ACTIVITIES

PURPOSE:

To establish standards which identify when the District will sponsor, reimburse or directly pay, tuition, registration and other expenses for training, seminars, conference attendance, parades, or other activities that are outside the boundaries of the fire district.

GENERAL:

The District is committed to encouraging personnel to attend events and participate in activities which enhance the capabilities of themselves and the District. It is recognized however, that the District must be able to identify how participation in the event or activity will best benefit the community. An additional consideration for the District is based upon rewarding those volunteers who have met attendance and probationary expectations, and who have gone the extra distance to serve their community.

GUIDELINE:

During Probation

1. District will sponsor an individual to attend EMT course work at Lane Community College. Tuition and texts will be reimbursed as described in District Policy 2.6.3.
2. District will pay tuition for an individual to attend any training session conducted under the sponsorship of South Willamette Fire Training Association (SWFTA) that is within the boundary of the regional training association. The individual must have completed and submitted the department training request form to the Training Chief and gained approval prior to the session.
3. District will pay for those expenses deemed reasonable during attendance of events sanctioned by the District that are held within the boundary of the regional training association. Reimbursement will occur under the guidance of District Policy 2.6.2.

Post Probation

IN ADDITION TO THE ABOVE

1. Individuals will be eligible to attend a variety of training opportunities outside the regional training association boundary.
 - The individual must fill out the department training request form and gain

approval well in advance of the training session.

- Tuition, registration, travel, lodging, and associated expenses will be paid for or reimburses in accordance with District Policy 2.6.1.