

STANDARD OPERATING GUIDELINE - 2.4.1

TOPIC - COMMUNICATIONS - INITIAL RADIO REPORT

PURPOSE:

To inform other responding units of conditions as seen by the first arriving unit, and initial actions that will be taken by that unit.

GENERAL:

The Initial Radio Report is based upon incomplete information since it is information gained simply through what an individual sees from the apparatus upon arrival. Subsequent, more complete, information will be dealt with through a formal size-up, progress reports and information up-dates.

GUIDELINE:

1. An Initial Radio Report is given under all emergency response conditions.
2. The Initial Radio Report is given only once, and only by the first arriving unit.
3. Upon arrival:
 - a) Identify the unit number, verify the address and establish the "Alpha" side of the incident.

Note: Use the terms - **Alpha, Bravo, Charlie, Delta** - following a clock-wise pattern to identify sides of the incident.

- b) Give a brief statement regarding the building/occupancy, or what type of item is involved in the incident.
- c) Give a brief statement describing the conditions as seen.
- d) Give a brief statement of what actions are being taken and strategy option. Establishment or transfer of Command must be a part of the action statement. Consider that the actions that you take will fall into one of the following strategy classifications:
 - Offensive Strategy - Rapid resolution, usually interior
 - Transitional Strategy - Resource and condition driven action
 - Defensive Strategy - Exterior long term resolution
 - Command Mode - Acquire and organize resources